School Drill Documentation Form

Type of Drill	Number/Schedule				
Fire	Five – Three drills must be completed by December 1				
Tornado	Two – One drill must be completed in March				
Safety/Security	Three – One drill must be completed prior to December 1 and one after January 1 • One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material. • One drill shall include security measures of a potentially dangerous individual on or near the school premises. • Seek input from the administration of the school and local public safety on the nature of the drill.				
are gathered but	not in classrooms.	ng a lunch or recess period, or at anothe	er time when students		
School: Two	Lan Lake Eleme	ntary			
Principal:	Lian Lake Elene Saral Bacali	à	Date		
of drill: 98	Number of stud	ents: 276 Number of staff			
Time initiated:			/p.m.)		
Situation at Start	of the Drill (Check the appropriate bo	ox)			
☐ Before school	☐ During class time	Passing time	□ Recess		
□ Lunch time	□ Assembly	□ After school	🗅 Other:		
Remarks:					
This re	port is for: Fire drill number 12345	for the 2023/2024 school year (circle n Tornado drill number 1 2 fo Safety/Security drill number 1 2 3 for	or the 2023/2024 school year		
		Bacalia			
Title of person cond	ucting drill: Principal				
Signature or person	conducting drill:	Date:	9/8/23		
If the drill was coord agency, official's nan	inated with agencies such as law enfone, and title.	rcement, fire department, or emergenc	y management, list the		
Agency:	Name	: Title	e:		
Agency:	Name	: Title	e:		
Agency:	Name:	Title:			

Must post on the school's website within 30 days after completing the drill. The form must be maintained on the school website for at least three years.

School Drill Documentation Form

Type of Drill	Number/Schedule				
Fire	Five – Three drills must be completed by December 1				
Tornado	Two – One drill must be completed in March				
Safety/Security	 Three – One drill must be completed prior to December 1 and one after January 1 • One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material. • One drill shall include security measures of a potentially dangerous individual on or near the school premises. • Seek input from the administration of the school and local public safety on the nature of the drill. 				
Note - At least of are gathered books of the contraction of the contra	one of the drills must be conducted during a lout not in classrooms. Idian (ake) Sarah Bahalia	288	51		
Date of drill:	3 1	11.25 (m)	(p.m.)		
Time initiated:	tart of the Drill (Check the appropriate box)				
		□ Passing time	□ Recess		
□ Before scho		☐ After school	□ Other:		
Lunch time Remarks:	L Assembly				
	To Sound is	Safety/Security drill number 123 for	or the 2023/2024 school y		
Title of person	n conducting drill:	Date	e: 10/11/23		
If the drill was	coordinated with agencies such as law enfor	cement, fire department, or emerge	ency management, income		
	Namo		Title:		
	Name:				
Agency:	Name:	THUS.			

Must post on the school's website within 30 days after completing the drill. The form must be maintained on the school website for at least three years.

Type of Drill

School Drill Documentation Form

Type of Drill	Number/Schedule			
Fire	Five – Three drills must be completed by December 1			
Tornado	Two – One drill must be completed in March			
Safety/Security	include security measure hazardous material. • One drill shall include s near the school prer	eted prior to December 1 and one es that are appropriate to an emergecurity measures of a potentially on mises.	gency such as the release of a	
	one of the drills must be conducted d at not in classrooms.		t another time when students	
	in live Clem	entary		
Principal:	Sual Baca	lia	Date	
of drill: $10/2$	1e/23 Number of st	tudents: <u>384</u> Number	of staff: 46	
Time initiated: 🔰	(a.m./p.m.)Tim	e concluded: 3:. 18	(a.m./p.m))	
Situation at Sta	rt of the Drill (Check the appropriate	e box)		
☐ Before school	During class time	□ Passing time	□ Recess	
□ Lunch time	□ Assembly	□ After school	□ Other:	
Remarks:				
Name of person co	enducting drill:	Tornado drill num Safety/Security drill number Buculio		
	on conducting drill:		•	
agency, official's na		,	,	
gency: Name: _		me:	Title:	
			Title:	
Agency:	Na	me:	Title:	