

## Resetting Your Skyward Password

If you have forgotten your Skyward Portal password or if your password has expired, please follow these instructions to reset your password. The instructions need to be done in a browser and not in the Skyward App.

1. Navigate to [www.vicksburgschools.org/skyward](http://www.vicksburgschools.org/skyward) to access the login screen.
2. Click on the "Forgot your Login\Password?" link, which is located just underneath the "Sign In" button.
3. Enter the email you have on file with your school and click "submit".
4. Open your email account and look for an email from "do.not.reply@vicksburgschool.org" . This email contains instructions and a link to reset your password. Open the email, click on the link and create a new password.  
Note: you cannot reuse a password until you have changed your password 4 times.
5. Once you have successfully changed your password you will be taken to the login screen.
6. If you use the Skyward App you will need to change your password in the App.